

No: Y12-048

Title: Y-12 Good Housekeeping Policy

Rev. Date: 10/27/03

It is the policy of BWXT Y-12, L.L.C. to provide a clean, safe, and healthful environment for all Y-12 workers and visitors.

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BWXT Y-12, L.L.C.
Management Requirements

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BWXT Y-12
Management Control

Subject: Y-12 Good Housekeeping Policy

[R. M. Walton]
Policy Written by R. M. Walton

11/10/03
Date

Approvals:

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11/10/03
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11/11/03
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11/18/03
Effective Date

Concurrence:

This document has completed the management
Requirements process.

S.G. Brown 11/17/03
Requirements Management

This document has been reviewed by an
Authorized Derivative Classifier and UCNI
Reviewing Official and has been
determined to be UNCLASSIFIED and
contains no UCNI. This review does not
constitute clearance for public release.

S. L. Robbins 10/27/03
Name and Date

Subject: Y-12 Good Housekeeping Policy
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I. POLICY

It is the policy of BWXT Y-12, L.L.C. to provide a clean, safe, and healthful environment for all Y-12 workers and visitors. Poor housekeeping is unprofessional, prejudicial to employee morale, and can contribute to workplace injuries. Housekeeping encompasses all activities related to the cleanliness of facilities, materials, and equipment as well as the elimination of nonessential materials and hazardous conditions.

II. PURPOSE

It is the purpose of this policy to affirm BWXT Y-12's commitment to provide a safe and healthy environment as well as provide the appropriate tools to ensure good housekeeping practices.

III. SCOPE

The provisions of this policy are applicable to all BWXT Y-12 personnel, subcontractors, and activities at Y-12.

IV. REFERENCES

- OSHA Standard 29 CFR 1926.25, *Housekeeping*
- OSHA Standard 29 CFR 1910.22, *General Requirements*
- OSHA Standard 29 CFR 1910.141, *General Environmental Controls*
- DOE Order 420.1a, *Facility Safety*
- DOE Order 433.1, *Maintenance*
- *Y-12 Good Housekeeping Process Web Site*
- *BWXT Y-12 Good Housekeeping Policy Number Y12-048*
- *Procedure Y71-177, BWXT Y-12 Complex-Wide Recycling*

V. ADMINISTRATION

The Facilities, Infrastructure, and Services Division Manager is responsible for the implementation and interpretation of this policy.